

( LETTER HEAD )

DATE:

TO:

Dear Sir,

RE:

VESSEL / VOYAGE .:

B/L NO.:

WE SURRENDERED HERewith THE CAPTIONED ORIGINAL B/L IN FULL SET DULY ENDORSED, KINDLY ADVISE YOUR AGENTS BY TELEX TO RELEASE CAPTIONED CARGO TO OUR CONSIGNEE AGAINST THE SINGLE GUARANTEE. THANKS FOR YOUR KIND CO-OPERATION.

YOURS FAITHFULLY,